



JOB POSTING

Job Title:	Direct Care Worker	Job Category:	Hourly
Department:	Home & Community Based Services	Travel Required:	Yes
Level/Salary Range:	\$10.50 - \$14.00	Position Type:	Part-Time
HR Contact:	Gwendolyn Wilson	Date Posted:	
Will Train:	Yes	Posting Expires:	When Filled
Applications Accepted By:	Gwendolyn Wilson, Chief Administrative Officer		

JOB SUMMARY

The Direct Care Worker will provide specialized sensory-motor, cognitive communicative, social interaction, and behavioral training to promote skill development in individuals who have developmental disabilities. The Direct Care Worker will deliver services with compassion and respect.

ESSENTIAL FUNCTIONS

- Provide training and supervision for individuals to increase or maintain their socialization and adaptive skills.
- Develop positive relationships and support for individuals and their caregivers.
- Assist the individual in developing skills to achieve and maintain a quality of life that promotes their vision for the future.
- Assist individuals in participating in meaningful age-appropriate activities and experience new activities.
- Meet the physical needs of the individual receiving services including attention to hygiene, health, and safety.
- Implement habilitation goals as identified in the Individual Support Plan (ISP).
- Provide opportunities for training and/or practice in basic consumer skills such as shopping, banking, money management, and community safety skills.
- Develop, maintain, or enhance independent functioning skills in sensory-motor areas, cognition, and personal hygiene.
- Assist individuals in developing and maintaining friendships of their choice and provide training and support with social skills and problem-solving.
- Implement the daily curriculum and schedule for the day.
- Maintain compliance with Division of Developmental policies and procedures.
- Maintain accurate and timely data collection sheets and progress reports. Complete Incident Reports as needed.

MENTAL/PHYSICAL DEMANDS

- Maintain professionalism at all times while representing Gwen's Advanced Care, LLC
- Maintain and work within the program's budget.
- Provide safe transportation to and from the program and community activities.
- Possess organizational skills and ability to multi-task.
- Must have outstanding communication and social skills.
- Must have the ability to initiate tasks necessary for the program to run efficiently.

MINIMUM QUALIFICATIONS

In order to function effectively in this position, the applicant must possess or obtain or successfully complete:

- High school diploma or G.E.D.
- Knowledge of company policies and procedures
- Valid Arizona Driver's License
- Current Arizona Fingerprint Clearance Card
- Completed Criminal History Affidavit
- Approved notice from the Dept. of Economic Security Central Registry
- Reliable means of transportation with current insurance and registration
- Article 9 Training
- Certification Adult/Child/Infant CPR, and First Aid